



N&N

**Norfolk & Norwich
Hospitals Charity**

Annual Report & Accounts

2022/23

Registered Charity no: 1048170

Annual Report 2022/23

Contents

2022/23 - Our year at a glance.....	2
Foreword from the Corporate Trustee	4
About the N&N Hospitals Charity.....	5
Key Priorities.....	6
Celebrating 250 years of Norfolk philanthropy	7
Preparing for the future & strengthening our sustainability	8
Our Grants.....	9
What our supporters have achieved.....	15
Gifts in Wills	19
Financial Review	21
Trustee arrangements	24
Our staff and advisors	25
Risk Management	26
Related parties.....	26
Fundraising Report.....	27
Statement of the Corporate Trustee’s responsibilities in respect of the Corporate Trustee’s annual report and the financial statements	28
Independent auditor’s report to the Corporate Trustee of Norfolk and Norwich Hospitals Charity	29
How to contact us	33
Statement of Financial Activities	34
Balance Sheet.....	35
Statement of Cash Flows.....	36
Notes to the accounts	37
1. Accounting Policies.....	37
2. Related party transactions	40
3. Income from donations and legacies.....	40
4. Income from investments	41
5. Analysis of other income	41
6. Role of volunteers	41
7. Analysis of charitable expenditure.....	42
8. Analysis of support costs and governance costs	42
9. Analysis of expenditure on raising funds.....	43
10. Trustee remuneration, benefits, and expenses	43
11. Analysis of staff costs	43
12. Auditor’s remuneration	43
13. Intangible assets	44
14. Non-Current assets	44
15. Analysis of gains/losses on investments	44
16. Fixed asset investments	45
17. Stock	45
18. Analysis of current debtors.....	45
19. Analysis of cash and cash equivalents	45
20. Analysis of liabilities	46
21. Analysis of charitable funds.....	46
22. Grant commitments.....	48

Annual Report 2022/23

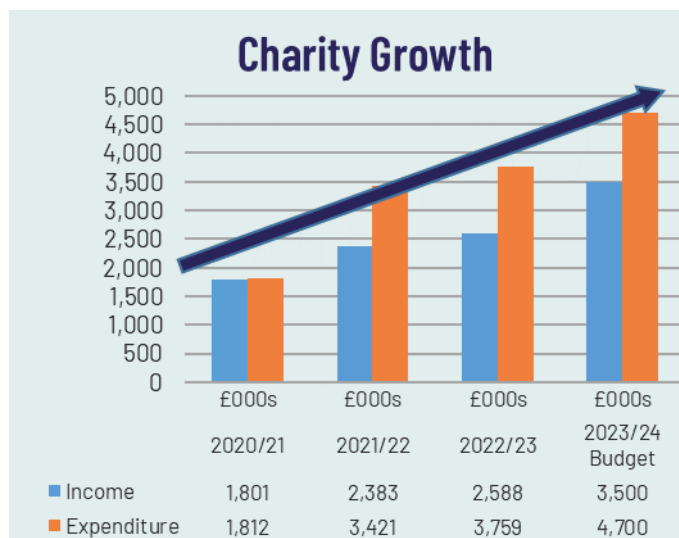
2022/23 - Our year at a glance:

Our Vision: *Supporting our hospitals to provide the best care for every patient*

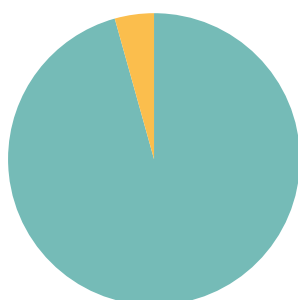
Our Charity is growing and doing more to support patients

We have been actively growing our Charity – making more grants and increasing our income generation so that we have more funds to support more grants.

Each year the Charity makes hundreds of grants (over 600 in 2022/23). Some are large, others small – but all intended to make a positive difference for patients.



FOR EVERY £1



- 96p was spent on Charitable Activities
- only 4p was spent on Raising Funds

We focus our resources on charitable activities and providing Value for Money

We supported research in glaucoma, liver medicine & cancer – all to benefit patients

We purchased specialist equipment for eye clinics in Norwich and Cromer

We facilitated specialist education and training – developing staff to provide even better care

We funded festive meals for hospital staff working over Christmas and much, much more.

In an economic downturn, we have worked hard to diversify income streams:

- We opened two new Charity Cafes for NHS staff and patients at NNUH and Cromer Hospitals
- We received 27 legacy notifications and £1.2m in legacy income
- We raised lottery income – now totalling over £30,000 since it was started in 2021



Annual Report 2022/23

Our year at a glance. In 2022/23 we:



raised a total of £2.6m, thanks to our generous supporters



spent a total of £3.8m to benefit patients



awarded 612 new grants totalling £2.6m



celebrated the opening of our new cafe at Cromer Hospital



approved £174k to support additional training for over 1400 Trust staff members



agreed grant funding of £1.6m for new scanners



celebrated 250 years of N&N at the Bishop's Garden



received £1.2m from gifts in wills



opened our Mobile Charity Cafe at the N&N Hospital



launched our N&N Imaging Appeal



held an abseil at the N&N, raising £11.5k



received a special Christmas delivery for NICU

Our support for our local hospitals is only possible thanks to our incredibly generous supporters. To everyone who has helped us, we say a huge 'THANK YOU' - from the charity and from our NHS Trust.

Annual Report 2022/23

Foreword from the Corporate Trustee

Welcome to the 2022/23 Annual Report and Accounts for the N&N Hospitals Charity - the principal charity associated with the Norfolk & Norwich University Hospitals NHS Foundation Trust.

The underlying purpose of our Charity is to have a positive impact on the services received by patients using our hospitals. This Report gives examples of how we have used donations to good effect, to fund improvement and the additional projects and initiatives beyond what the NHS can provide. The Report illustrates that we have made a real difference for patients, families, carers and the NHS staff who care for them. We hope you enjoy reading it.

Our Charity is growing and doing more to support patients. Each year the Charity awards hundreds of grants (612 in 2022/23). Some are large, others small, but all are intended to make a positive difference for our patients. As detailed in the Report, last year we raised a total of £2.6m, thanks to our generous supporters and this has enabled us to spend a total of £3.6m on charitable activities, delivering more benefit for patients than could be achieved by NHS funding alone. As reflected in this Annual Report, the Charity continues to make a significant positive contribution to the life and services of our hospitals.

During 2022/23 we documented the Charity's overarching Vision: *Supporting our hospitals to provide the best care for every patient*. Our Strategy (*Supporting Better Care*) sets out the framework through which we intend to continue to develop and grow our Charity - all to the benefit of patients, now and into the future.

This Annual Report provides examples of how we have been working in accordance with our 4 strategic objectives:

- Objective 1 - Supporting the care of NHS patients
- Objective 2 - Supporting the development & wellbeing of Trust staff
- Objective 3 - Enabling Research – for patient benefit
- Objective 4 - Maximising our contribution and impact

In line with our commitment to use donations to their best effect, we follow-up grants, to check that they are supporting better care in the way intended. This Report contains numerous examples of the impact of our grants. A recent example includes the specialist service provided to patients in the Trust's Interventional Radiology Unit (IRU), opened in 2020 with a grant of £220k from the Charity. This year the IRU treated its 6,000th patient and was awarded Exemplar Unit status by the British Society of Interventional Radiologists.

None of the good work and benefits for hospital patients that you can read about in this report would be possible without the continuing generosity of our supporters and donors. Thanks are due to each and every one of you for helping make this work happen. As you can see, your donations really do make a positive difference to peoples' lives. So once again, we say a very big 'thank you.'



John-Paul Garside
Charity Director



Joanna Hannam
Chair of the Charitable Funds Committee

Annual Report 2022/23

About the N&N Hospitals Charity

The Norfolk and Norwich Hospitals Charity (referred to in this report as “the Charity”) is registered with the Charity Commission (registration number 1048170). By securing donations, legacies and income, the Charity provides support for additional equipment and projects above and beyond what is available through normal NHS funding. In this way we make a real difference for patients, families and staff and support the Trust to achieve its vision of providing every patient with the best care.

The Charity is overseen and managed by the Norfolk & Norwich University Hospitals NHS Foundation Trust as Corporate Trustee, acting through the Trust’s Board of Directors. The Board has been explicit in stating that the N&N Hospitals Charity is the principal charity associated with the Trust and that the Charity is to be promoted and supported as such.

Our mission

The Objects of the N&N Hospitals Charity require that it should act to benefit NHS patients. These Objects are reflected in the Charity’s Strategy - *Supporting Better Care* - in accordance with which the Charity funds services and facilities that are additional, more accessible, or more readily available than those that can be offered by the NHS alone.

Grants are awarded by the Charity in accordance with charity law, and with regard to the Charity Commission’s guidance on public benefit. In spending our funds, we endeavour to reflect the wishes of patients and staff by directing expenditure towards those areas they tell us are most in need and focussed on our strategic objectives:

- Supporting the care of NHS patients
- Supporting the development & wellbeing of Trust staff
- Enabling Research – for patient benefit
- Maximising our contribution and impact

The Charity’s Strategy details the Charity’s direction and how we intend it to develop and grow, to ensure that it is impactful, sustainable, innovative, efficient and well-governed – all to the benefit of patients, now and into the future.

Our hospitals

The Norfolk & Norwich University Hospital (NNUH) is a 1200 bed teaching hospital offering a range of specialist and tertiary services and state-of-the-art facilities. It works closely with the University of East Anglia to train health professionals and undertake clinical research. Based on the Norwich Research Park, the NNUH works closely with its partners in the Norwich Medical School and Quadram Institute Partners. Facilities at NNUH are expanding with creation of the Norfolk Centre for Interventional Radiology, Norfolk & Norwich Orthopaedic Centre and a new Diagnostic Centre.

The Jenny Lind Children’s Hospital (JLCH) is located on the site of the Norfolk & Norwich University Hospital, providing services for children and young people. First established in 1854, the Jenny Lind is one of the longest established children’s hospitals in the country. Its creation was funded by the proceeds of fundraising concerts held in Norwich by the international soprano Jenny Lind. In 2024 we will mark the 170th anniversary of the JLCH, with the opening of a new £6.5m operating theatre complex.

The Cromer and District Hospital serves the population of North Norfolk and beyond, with many services provided in Cromer by Norwich-based clinical teams. The Hospital provides a Minor Injuries Unit and a wide range of outpatient and day-case services, including surgery and chemotherapy. The Hospital was rebuilt in 2012 using charitable funds including extremely generous legacy donations. A new Cancer Centre was opened in 2021 partially funded by a £1.8m grant from the N&N Hospitals Charity.

Annual Report 2022/23

Key Priorities

2022/23 was another year of growth and development for the Charity – focussed on achieving even more benefit for patients. This is evident in the financial figures with £2.6m in income received and £2.6m of new grants approved.

A major focus for 2022/23 included support of the Trust’s proposals to develop a Diagnostic Assessment Centre on the Norwich Research Park. The Charity was able to use its financial assets to underwrite a key element of the Trust’s DAC business case and, in July 2022, granted funds to support purchase of scanners particularly for patients with cancer and cardiac disease.

In addition to supporting the DAC, our further priorities for 2022/23 included:

- targeted support to benefit patients of our Ophthalmology Department – funding enhanced equipment at NNUH, Cromer Hospital and the Central Norwich Eye Clinic;
- further developing our diversified income streams, opening a mobile catering facility at NNUH and the *Mardle* Charity Café at Cromer – providing an improved range of facilities for staff, patients and visitors;

The priorities of the Charity have been set out in its Strategy *Supporting Better Care*. These remain consistent –

- Supporting the care of NHS patients
- Supporting the development & wellbeing of Trust staff
- Enabling Research – for patient benefit
- Maximising our contribution and impact

These Strategic Priorities are reflected in our Annual Plan for 2023/24 with further projects to include:

- support to benefit patients of our Spinal Surgery team – with major investment in specialist surgical equipment to enhance the service for patients;
- further developing our diversified income streams, with launch of a regular raffle structure, a Winter & Summer Appeal and enhanced facilities to support the Charity Café at NNUH – providing an improved service for staff, patients and visitors;
- targeted fundraising to support our Stroke & Neurosciences team, in preparation for introduction of a stroke thrombectomy service;
- continuing our support for staff through educational opportunities;
- implementing our commitment to enabling research;
- developing specialty-specific fundraising plans, to enable future grant awards.

If you would like to help us by raising funds for the Charity, then please visit nnhospitalscharity.org.uk or contact our team at charity@nnuh.nhs.uk, or on 01603 287107.



Annual Report 2022/23

Celebrating 250 years of Norfolk philanthropy

The Norfolk & Norwich Hospital first opened its doors for patients in July 1772. It had been built thanks to the generosity of the local community and has touched the lives of every local family in the years since then. The cost of the original hospital was £13,323, which is equivalent to £1.7m today. Benevolence and charitable giving is therefore built into the very foundations of our hospital, which moved to its current location at Colney in 2001.



The generosity of our local community continues, and through donations, grants, fundraising and gifts in wills, the Norfolk & Norwich Hospitals Charity has been able to provide grants of £21m over the last 10 years to support even better care at the N&N, Cromer and Jenny Lind Children's Hospitals.



Organisers of 250th celebratory events during 2022 faced the challenges associated with the Covid pandemic and the death of HRH Queen Elizabeth II. We were however able to enjoy a fine Open Garden event, thanks to the Bishop of Norwich, with the opportunity for a walk round the Bishop's private garden, with homemade refreshments and live music from the Saxonettes. The event was well attended and we offer our thanks to all our supporters who helped on the day, and to Bishop Graham and Mrs Usher for welcoming us to their garden and showing their support for our hospitals.

Fundraising to build the N&N began with a concert in Norwich Cathedral. The concert became established as an annual event, which led to the internationally renowned Norfolk & Norwich Festival. 250 years later the Festival held a special concert to mark that connection and celebrate Jenny Lind, the Swedish soprano, whose philanthropy in Norwich funded the Jenny Lind Children's Hospital (JLCH). The Fairytales & Nightingales concert was preceded by a talk on the life of Jenny Lind, given by Mr Richard England, consultant paediatric surgeon at JLCH. We are extremely grateful to the Festival teams and audiences for their longstanding and faithful support of our hospitals.



At the end of 2022 a Christmas Carol Concert was held at Norwich Cathedral for current and former members of the Trust's staff, patients and Charity supporters. The event was a wonderful end to the 250th celebrations for the N&N Hospital, and we hope to see the Concert established as an annual event in future. Refreshments were provided thanks to the team operating the Charity's mobile N&N café.

Annual Report 2022/23

Preparing for the future & strengthening our sustainability

The Corporate Trustee has set an ambitious growth target for the Charity, to ensure that it is sustainable and maximizes its impact, to the benefit of patients, now and into the future. The Charity currently has no endowment assets (which provide long-term security and income), and it is therefore reliant on fundraising, the ongoing generosity of its supporters and diversified income streams.

We have an agreed Fundraising and Income Generation Strategy intended to harness and work with the fabulous energy, enthusiasm, creativity and generosity of all our supporters and fundraisers. We also recognize that mixed motive investments can be a powerful and effective means for the Charity to deliver public benefit while enhancing its sustainability through income generation. To this end the Corporate Trustee has agreed to invest in two catering facilities, at NNUH and Cromer & District Hospital, to provide service to staff and patients whilst providing a diversified source of income.

Accordingly, a mobile Charity Café was opened in July 2022 on the NNUH site in Norwich. The mobile café is run in partnership with Norfolk Cafes Ltd and the Charity benefits from every sale, providing funds that we can reinvest in supporting the Trust. The Charity has funded wooden chairs and tables to provide additional seating for staff and visitors near to the café (see right), and we plan to install canopies in 2023 to provide year-round shelter.



Meanwhile in Cromer, the Trust asked the Charity to assist in providing enhanced café facilities, not least in anticipation of the additional patients using the Hospital’s new Cancer Centre. The Charity has funded an extension at the front of the hospital to accommodate a dedicated café so that staff, patients and visitors have more space and a much improved environment. The aim was to provide a café that had a ‘bistro’ feel rather than a hospital canteen and the feedback is that this has been achieved.

The Mardle Café opened in October 2022. The name was suggested by Sharon – receptionist in the Minor Injuries Unit. *Mardle* is an old Norfolk term for a ‘chat’ or ‘gathering’ and the café can be accessed without needing to enter the main hospital building – so it is available for use by the local community, as well as staff, patients and visitors to the hospital.

Our future plans are to open a further café in the new Diagnostic Assessment Centre, currently under construction on the Norwich Research Park. Please do visit our cafes, enjoy the refreshments and support the work of our Charity now and into the future.

Annual Report 2022/23

Our Grants

This year our charitable expenditure of £3.6m has supported many projects designed to benefit patients. The following pages highlight some of the new projects we have agreed to fund. There are also examples of the various ways in which charitable grants have already improved the hospital experience for patients, funded new and better equipment, and supported research and staff education. Some of our grants are for millions of pounds, whereas others are for much smaller sums – donations of all sizes can make a real difference:

Supporting staff development, improving care for NHS patients



£8,450



Investing in our NHS Trust staff



2019

In 2019 the Charity approved a grant for Diagnostic Radiographer Louise Cooper to undertake a Master’s Degree in Breast Evaluation.

Louise’s Masters modules have trained her to report mammograms, perform breast ultrasound, perform clinical examination and undertake biopsies under stereotactic and ultrasound control.

We were very pleased to congratulate Louise when she graduated in January 2023 after passing with Distinction. Louise is now working as a Consultant Radiographer.



Louise said *“Without the Charity’s help and support I would never have been able to achieve this. My training has allowed me to work autonomously in clinics, enabling me to contribute to the ever-increasing workload in Breast Imaging.”*

“Having another trained consultant increases the department’s appointment capacity, reducing patient waiting times and patient anxiety and I hope that my training will lead to a quicker diagnosis and treatment for some of our patients.”

Louise completed a research project for her dissertation which she hopes to get published, and as part of her new role will continue undertaking research projects to make positive contributions to both the department and breast research in general.

Director of Breast Screening, Dr Arne Juetten said *“One really big difference this has made is that Louise will now be able to work as a consultant radiographer, thus helping the Boudicca Breast Unit to provide excellent and more timely care to our patients.”*



Our Boudicca Breast Cancer Appeal aims to provide this sort of development support for members of the Breast Team in future. To find out more, please visit our website at www.nnhospitalscharity.org.uk.

Annual Report 2022/23

Investment in Eye Care for Norfolk patients



£230,000



Life-saving equipment & new technology



2022



In 2022 the Charity agreed to provide £230k funding for the purchase of new and improved Optical Coherence Tomography (OCT) devices for the eye clinics at NNUH, Central Norwich Eye Clinic and Cromer Allies Eye Unit.

OCT is a non-invasive imaging test that helps with the diagnosis of a multitude of eye conditions such as glaucoma, age related macular degeneration and diabetic eye disease. It uses light waves to take a cross-section of pictures of the retina, allowing the ophthalmologist to map the distinctive layers in the eye. Scans are carried out without dilating the eye, meaning less discomfort for patients and less time for vision to return to normal.

OCT devices have revolutionised the quick and efficient diagnostic ability for eye patients, in addition to being able to offer sight-saving treatment. The equipment can also diagnose lesions within the eye and be life-saving if an eye tumour is diagnosed quickly.

The purchase of additional and improved OCT devices has allowed for a higher number of patients to be seen across the three clinics, as well as offering far superior diagnostic capability than previously available in the Trust.



Chris Grayston, Operations Manager for Cromer said: *“We are always looking for opportunities to improve our services, and having access to the latest technology is a great benefit to our patients.”*

John Paul Garside, Charity Director said: *“It is so good to see patients in North Norfolk benefit from new technology thanks to the support that our charity receives from the local community”.*

To support our Eye Clinics Campaign, and help provide even better care for patients at our three Norfolk Eye Clinics, please visit our website at www.nnhospitalscharity.org.uk, or our Just Giving page at www.justgiving.com/campaign/eye.



Thank you to everyone who made this Grant possible.

Annual Report 2022/23

Access to gene data provides breakthrough in Acute Pancreatitis knowledge



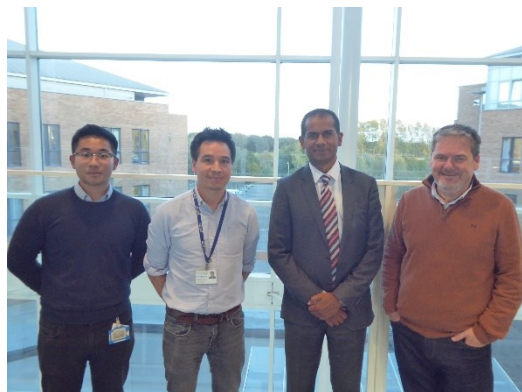
£7,200



Research



2022



In April 2022 the Charity approved a grant of £7,200 to fund access to data from the UK Biobank, supporting research on clinical and genetic risk factors for severe pancreatitis. The intended outcome was for a validated risk scoring system to improve patient outcomes in pancreatitis.

Pancreatitis (inflammation of the pancreas) can be mild, but one in four affected people develop a severe form of the disease, which often requires critical care admission and long hospital stays.

Despite intensive support many people develop irreversible organ failure, life-threatening lung infections, and almost half of such patients will not survive. Little is known about what causes severe acute pancreatitis and treatment in hospital has largely remained unchanged for over half a century. There are currently no drug treatments for pancreatitis, and existing research is limited.

In the research project made possible by our grant funding, the team conducted a large-scale project studying the genes of individuals across the UK. They were able to discover an association between a mutation in a gene responsible for dampening down inflammation and more severe pancreatitis. They also found a network of interactions between these genetic mutations which may increase the likelihood of severe acute pancreatitis. This research sheds light on why some people do poorly with acute pancreatitis and may also form the foundation for future development of new medicines to treat this debilitating disease.

Mr Bhaskar Kumar, Consultant Oesophagogastric and Laparoscopic Surgeon at NNUH said:

“I am delighted with this collaborative research which has revealed novel findings about acute pancreatitis. I am very grateful for the support given to us by the Norfolk & Norwich Hospitals Charity. I hope this is the start of further collaborations between UEA, Norwich Medical School and NNUH helping to develop research themes based on clinical problems, which ultimately will help the patients and families we serve.”

Research active hospitals have been shown to provide better care for their patients. The Norfolk & Norwich Hospitals Charity is committed to supporting research at our NHS Trust, but we can only do this with your support.

Please visit www.justgiving.com/campaign/norfolkresearch
for more information on how you can help.

Annual Report 2022/23

Providing safe bed space for children with complex needs



£8,408



Patients and their families



2023



In January 2023 the Charity agreed to fund the purchase of a Safe Space Bed for children with complex needs staying overnight in the Jenny Lind Children’s Hospital.

Teresa Miles, Deputy Divisional Nursing Director said: *“The Jenny Lind team look after many children who require care in an adjusted environment and have needs which cannot be met by a standard hospital bed, such as children with mobility, sensory or safety needs. Many of these children*

have a Safe Space Bed at home, so to be able to provide this familiarity for them at hospital, enabling the children to be safe and sleep is a massive advantage. This also allows their parents to have rest, which is really important. Having this Safe Space Bed emphasises the importance of permitting a safe and adaptable environment for all of our patients who come to the Jenny Lind Children’s Hospital.

Thank you to all of our fundraisers and supporters for enabling this to happen.”

Laura Palmer, a parent and frequent visitor to the Jenny Lind Children’s Hospital said:

“As a parent of complex children, this Safe Space Bed is essential to keep my children safe while they are in the hospital. This means that I am able to sleep knowing my children can keep themselves safe.

The difference this bed will have not only on my children, but many others, is huge.”



JENNY LIND
CHILDREN’S HOSPITAL
Specialist care since 1854

The Jenny Lind Children’s Hospital is the second oldest dedicated children’s hospital in the country and it has been providing specialist care for children in Norfolk since it was opened in 1854.

The hospital was made possible thanks to the fundraising concerts featuring the Swedish opera singer Jenny Lind. Nicknamed the “Swedish Nightingale”, Jenny was one of the most popular entertainers in mid-19th century Europe – you may have seen her feature as a character in the hit film The Greatest Showman starring Hugh Jackman.

Please visit our Jenny Lind Children’s Hospital Children & Families Appeal page on Just Giving to find out more:

www.justgiving.com/campaign/children-families

Annual Report 2022/23

Providing opportunities for anaesthesia training simulations



£3,650



Investing in our NHS Trust staff



2021



In 2021 the Charity was asked to provide funding to purchase an Epidural Training Simulator to enhance training for trainee anaesthetists in epidural placement.

The purchase of a Genesis epidural training simulator has provided opportunities for teaching and acquiring ultrasound guided regional anaesthesia skills for Epidural and Spinal procedures in a safe and efficient manner. The device allows trainee anaesthetists to practice and hone their skills in a safe environment before actual patient exposure. It also allows for experienced anaesthetists to maintain their skills with practice.

Dr Siddarth Adyanthaya, Lead Consultant for Obstetric Anaesthesia told us:

“We are grateful to the N&N Hospitals Charity for helping us procure the Genesis Epidural-Spinal Injection Simulator. It is a valuable teaching and training tool that will help many Anaesthetists to practice and hone their skills in a safe environment.”

Improving health through play



£2,347



Patients and their families



2020-2022



For young children visiting the hospital the NNUH Play Team form a pillar of support in what can be an intimidating environment. Play adds a familiar and comforting element, and the Play Team work as effective intermediaries between child patients and the clinical staff they are here to see.

The Charity has provided several grants for sensory and self-soothe items to help calm and distract anxious young patients.

Kelly Alderton, who the Charity supported to qualify as a Play Specialist, said: *“Play is a child’s natural way of helping them to explore and understand what is happening to and around them and having appropriate resources for all ages and developmental abilities is essential in promoting a positive experience. Thank you”*

Annual Report 2022/23

Creating knowledge through support for staff development



£8,400



Investing in our NHS Trust staff



2019



Radiographers will often train into sub-specialties to offer the department a broad range of specific expertise. In October 2019 the Charity was able to offer grant funding to support Jessica Whitpen, a Radiographer in the Oncology Department, to undertake specialist training in the form of a Master’s Degree in Clinical Skin Integrity and Wound Management.

The programme combined the related specialties of wound management and dermatology, and helped Jessica to develop a deeper understanding of chronic wound healing and conditions that affect skin integrity. Jessica was able to further specialise in skin cancer in her role as a radiographer.

Jessica’s studies have allowed for widening the pool of expertise in the Radiotherapy Department and ensuring that skin cancer patients have access to a high quality of care, extending into aftercare beyond hospital treatment.

Since completing the course Jessica has been able to take on a dual role as a project manager for cancer services in addition to her role as a radiographer.

Jessica said *“The Charity has funded my entire MSc, which I completed earlier in the year and passed with Distinction. I am most grateful to the Charity for giving me this opportunity.”*

“As part of my cancer services role I am working on implementing best practice timed pathways. These enable the patient to meet key milestone points along their cancer diagnosis and treatment journey. This involves using the research, project planning and critical thinking skills that were gained as part of the modules delivered across the MSc”

The MSc has given Jessica the knowledge and context of how the NHS runs with differing styles of leadership and management to meet project aims and objectives.



Did you know....

that individual legacies can fund specialist training for nurses to allow them to develop and improve healthcare in your local hospitals?

Annual Report 2022/23

What our supporters have achieved

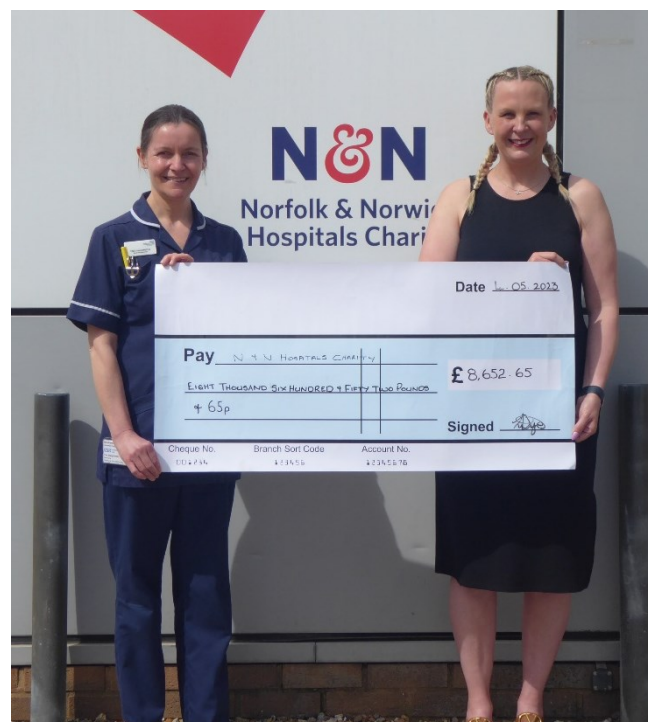
The support for our Charity continues to grow with patients, friends, family, staff, and the local community making donations, leaving gifts in wills, organising and taking part in events. Here are just some of the highlights of the year but we know there are many more unsung heroes, and we thank you all for your support.

500 cheers for fabulous fundraiser Louisa

With a good luck message from Scottish music duo The Proclaimers still ringing in her ears, fundraiser Louisa Dye completed her 500-mile walk challenge.

Louisa, from Sprowston, battled shin splints, blisters and every imaginable weather condition to raise more than £7,600 for the N&N Hospitals Charity, to support cancer services at the N&N.

The challenge throughout March was in memory of her parents – Stuart Clarke, who died from pancreatic cancer in 2006 and mother, Christine, who died after being diagnosed with breast cancer in 2021.



Louisa was joined on her daily walks by Cockapoo, Stanley, and dozens of friends and family, as well as pupils from Langley Prep School at Taverham Hall.

Louisa said: “In 2020, I started including walking into my fitness routine, anything from 5 miles to 24 miles.

“Since losing my mum, walking has kept me occupied and filled a gap in my life that mum filled. On one of my many walks on route to Whitlingham in November 2022, I came up with an idea to use walking as an advantage, to raise money for the oncology fund.

“This supports patients at the Weybourne Day Unit where patients receive chemotherapy and Mulbarton ward – the focus is on the treatment and care of those suffering from and living with cancer, both close to my heart as both my mum and dad used these facilities.”

Annual Report 2022/23

NICU dads complete epic trek to raise thousands
Two dads have completed a gruelling 190-mile challenge, raising thousands of pounds for the N&N where their babies spent their first days.

Matt Dyke and Martin Church braved howling wind, torrential rain, blisters and muscle strains in an epic trek from Cumbria to Yorkshire in just five days.

So far, they have raised more than £8,500 for the N&N Hospitals Charity neo-natal intensive care fund.

The NICU is close to the hearts of both men – Martin’s first child, Charlie, arrived eight weeks early in 2018, then his second, Mabel, was 14 weeks premature in December 2021, while Matt’s daughter Rosa was five weeks premature in 2014. All three babies were treated on the unit.



Their route took them through the Lake District, over the Pennines, across the North York Moors ascending a total height twice as high as Mount Everest’s base camp to the summit.

Martin, from Horsford, said after reaching the end: “I am just so tired – I just want to get home, see the family, have a pizza and a good night’s sleep.

“The highlights were some stunning scenery, especially in the Lake District which was full of lambs, and the team camaraderie. The lowlights were a knee injury which meant I let Matt go on at his own pace, and the tough terrain which was bleak at times.”

Matt added: “It was much harder than we imagined. Even the flatter bits, where we thought we would make up time were tricky – boggy, slippery and you were having to jump over or walk around obstructions, mud and water.

“Our bodies are battered, bruised, blistered and swollen but we’re completely overwhelmed by the support, words of encouragement and donations received.

Both men paid tribute to their support team – driver Colm McGilway and sports therapists Sally Ling and Lisa Payne from Up and Running Treatments plus various friends and guests who joined them for stretches of the walk to boost sometimes flagging morale. They also thanked Stebbings Car Superstore at King’s Lynn for donating a crew van and tank of fuel.

To find out how you can help us to do more at your local hospitals, please visit our website at nnhospitalscharity.org.uk to find out more.

Annual Report 2022/23

Staff join public in hospital abseil challenge



Thousands of pounds were raised by more than 60 brave fundraisers who took part in a charity abseil at the Norfolk & Norwich Hospital.

Organised by the N&N Hospitals Charity, more than 60 people took on the challenge in October 2022, which started 40 feet up on the fourth floor of the East Atrium.

Dave Talbot, from Adventure Events, provided full training and calmed the nerves before the abseilers made their descent.

Among those taking part were Chief Nurse Nancy Fontaine, Chairman Tom Spink, head of Chaplaincy Rev Adrian Woodbridge, and Chaplain Rev Penny Warner, along with fellow staff members and members of the public.

The event raised at least £7,000 which will benefit staff and patients at the N&N.

Charity Champions 2022

In October 2022, N&N Hospitals Charity celebrated the achievements of its supporters by presenting our annual Charity Champions Awards.

Charity Champion Inspiration Award



Easton Ward Deputy Sister Natasha Adams: Natasha has been involved with the charity since she was a staff nurse and is always looking for new ways to encourage staff and patients to raise money while having fun. Last year, she organised a 73-kilometre walking challenge, raising almost £1,500 for her ward, and a Great Easton Bake Off, raising hundreds of pounds more.

Young Person's Charity Champion Award

Evie Youngs: Evie was diagnosed with Hodgkin's Lymphoma earlier this year aged 15 and has been treated at the Jenny Lind Children's Hospital. Since then, she has raised more than £6,000 for the department, through fundraising events and inspiring others to do the same.



Sofia Honey Adcock: Sofia has successfully completed Oncology treatment at the Jenny Lind Children's Hospital, finally ringing the end-of-treatment-bell this summer. Sofia and her family and friends have raised more the £5,000 for Jenny Lind Hospital from a variety of events.

Annual Report 2022/23

Charity Champion Staff Award

Richard Wharton: Consultant surgeon Richard has been a stalwart supporter of the Charity and has been instrumental in bringing talented young musicians to the hospital, and fundraising events.



Charity Champion Director's Award

The Forum: The Forum in Norwich has supported us for a number of years, from the launch of the Boudicca Breast Cancer Appeal, sponsoring our Boudicca Christmas tree for two years in the St Peter Mancroft Christmas Tree Festival and hosting our first abseil event.

Charity Champion Community Award

Simon Game and Sainsbury's Longwater: Simon raised £4,548 for the £1m appeal to create a Norfolk and Norwich Orthopaedic Centre (NANOC). Simon, who works as a personal shopper in the Longwater branch, dressed up as Santa Claus and collected donations from shoppers, while the store itself had charity buckets on each checkout.



Charity Champion Corporate Award

Fireworks Ltd: The company has organised a series of events over the past 12 months, including holding a summer fete and movie night among other activities, raising more than £5,000.

Charity Champion Schools Award

Town Close School: From a Christmas Fair to a French breakfast, the whole school went above and beyond to support the Jenny Lind Children's Hospital after choosing us as their charity of the year, raising more than £9,000.



THANK YOU

**for all the support you have given to us
and to our Trust's NHS staff**

Annual Report 2022/23

Gifts in Wills

Legacy gifts can have a huge impact, funding the latest medical equipment, providing staff development opportunities, creating welcoming environments and funding pioneering research.

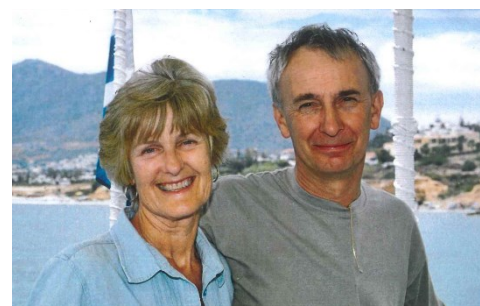
Legacies received in 2022-23 ranged from £500 to more than £400,000 and have enabled us to provide funding where it is needed most. Some were cash gifts while others were a portion of the remaining estate, after family and friends had been taken care of.

Projects funded by legacies recently include:

- ❖ state-of-the-art imaging equipment for the new Diagnostic Assessment Centre;
- ❖ additional equipment for Respiratory Medicine patients;
- ❖ creation of a new café facility at Cromer Hospital.

Every gift, large or small, makes a real, lasting difference for local patients.

In 2022-23 we received a legacy gift from Susan Wilkins for improvements at Cromer Hospital and for cancer services at the Norfolk & Norwich University Hospital. Susan's partner Herbert told us that she was a lady who was always busy helping others via WRVS, Meals on Wheels, the Red Cross, giving blood and helping with tea and biscuits at blood donor sessions, being a volunteer driver, gardening club treasurer and caring for her local community.



Susan, known as Sue or Susie, moved from Banbury to Roughton with her family in 1952. In 1965 Susie married Bob Wilkins, while working at Norwich Union, and moved to North Walsham. Bob died in 1995 after two years of cancer treatment, but Susie carried on looking out for others even through such a hard time.

In 1997 Susie and Herbert became partners, and although they never married Susie told a friend that Herbert was as good as any husband because he came trained!

Susie was diagnosed with cancer in 2011 but carried on living her life to the fullest. Susie loved to travel, and her own diagnosis encouraged her to pack even more into her life. Even appointments at the hospital were made into days out with shopping, visiting friends, etc.

Susie died in May 2020, during the global Covid Pandemic, but she and Herbert were grateful to the 'wonderful staff at NNUH and a team of carers, who made sure Susie was able to be in her home of 55 years for her final few days'. Susie encountered cancer in many ways during her life, and Herbert tells us that she was able to see how important the staff and treatment are for patients, so she decided to leave a gift to her two local hospitals in her will.

We are incredibly grateful for Susan Wilkins' generous gift and will use it to support even better care for patients at NNUH and Cromer Hospitals.

Annual Report 2022/23

Legacy to support cancer and eye services



We were very grateful to receive a legacy from Leona Levine, supporting our cancer and eye services.

Leona’s partner Bruce told us that Leona was the last Levine to run the 150 year old Norwich family jewellery business started by her great grandfather. She was a generous supporter of charities and good causes and was one of the founding members of the Norwich Young Farmers Club.

Bruce told us that Leona was diagnosed with breast cancer about 20 years ago and was successfully treated at that time. Cancer returned in Leona’s breast and liver, but despite the ‘second to none’ care Leona received from the NNUH Oncology team, Leona passed away in July 2021.

Leona had to wear glasses from an early age, with thick lenses. When her eyes developed cataracts and were operated on successfully, she was so pleased to be able to see when getting out of bed without having to find her glasses for the first time in years.

In thanks for the excellent care she received at the Norfolk & Norwich University Hospital, Leona left a gift in her will, that will be used to support even better care for future patients with cancer and for those needing care for their eyes.

We are very grateful for Leona’s generous gift, which will be used to benefit NHS patients for many years to come.

A gift to support cardiac care for Norfolk patients

A legacy gift from June Middleton will be used to support establishing a dedicated cardiac MRI scanner in the new Diagnostic Assessment Centre on the Norwich Research Park. This scanner will benefit Norfolk patients, who must currently travel to Cambridge or London for specialist heart imaging.

June was born in High Spen, County Durham in June 1929, and having worked at various jobs June moved to Norwich in around 1975 to be a Court Usher. June was the eldest of three girls and from a very young age had epilepsy and then progressively worsening deafness. Following the death of her mother in 1988 June’s health continued to deteriorate, with frequent hospital visits meaning that she needed to move into a care home, where she died in August 2022.

We are very grateful to have received a legacy from Miss Middleton that will benefit her friends, neighbours and local community for many years to come.

For more information about leaving a legacy to your local hospitals, after taking care of your family, please contact legacy@nnuh.nhs.uk.



Annual Report 2022/23

Financial Review

The following key figures are taken from the 2022/23 Accounts, which carry an unqualified audit report:

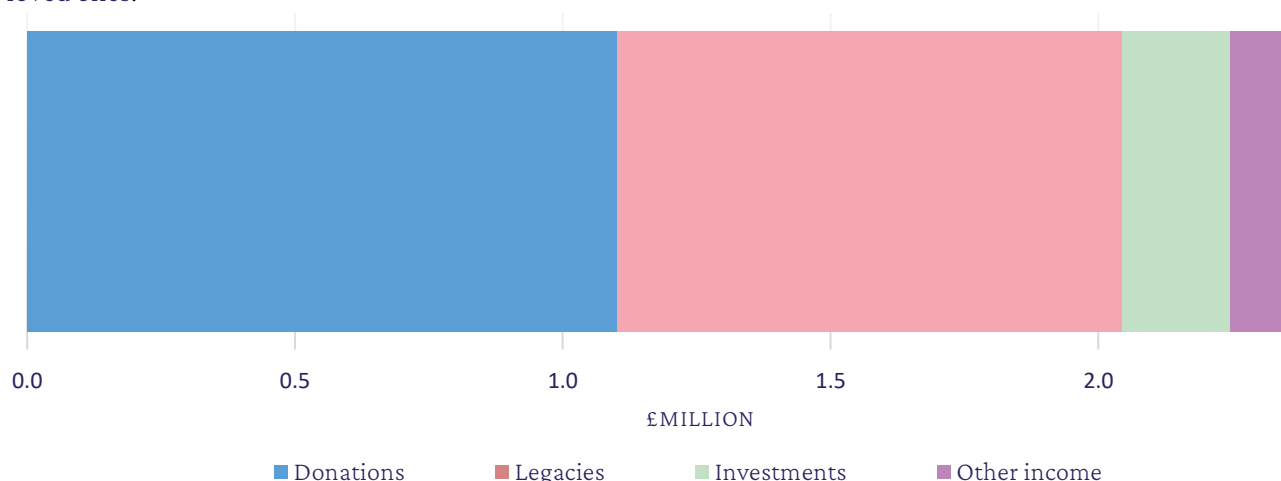
Funds received in the year (£2.6m)

Donations received (£1,102k)

The Charity was privileged to benefit from the continued support for NHS hospitals, with donated income totalling £1,102k (£1,088k in the previous year). This includes £351k received in grant funding, primarily from the NHS Charities Together Covid Emergency Appeal, and £751k from donations made by our local community, including sponsorship from sporting events, cake sales and raffles, as well as donations made in memory of loved ones.

Legacy gifts (£1,169k)

A gift in a will really is an investment in the future of our charity, and we are fortunate to be supported in this way by so many people each year. Income from legacies is expected to vary from year to year but it continues to make an important contribution to the Charity with £1,169k received in 2022/23 (£979k in 2021/22).



Investment income (£201k)

Through application of a formal Investment Policy, this year the Charity used its funds to generate a further £201k of investment income (£229k in 2021/22). This was achieved in the form of dividends and bank interest. The Investment Policy and performance are regularly monitored by the Corporate Trustee through its Charitable Funds Committee.

Other income (Total £116k)

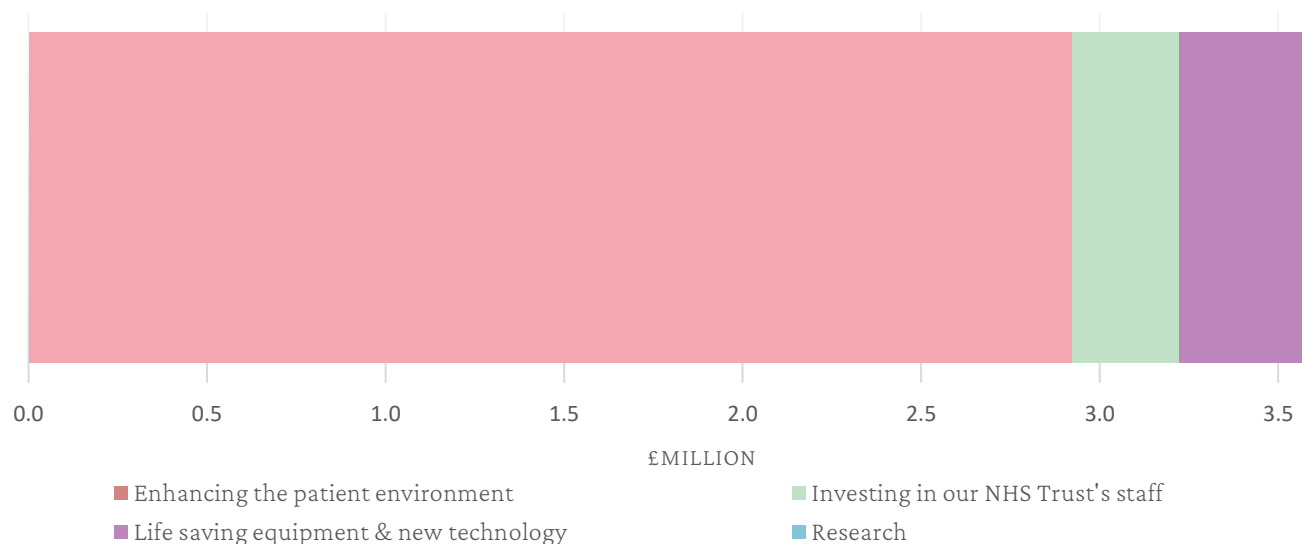
The Charity's lottery continued to develop successfully in 2022/23, raising a further £13k over the course of its second year. Income from course fees has continued at a similar level to the prior year, as we return towards pre-pandemic levels, with £74k received from this source, together with sponsorship of study days (2021/22: £87k)

Annual Report 2022/23

Money spent in the year (£3.8m)

Expenditure on Charitable Activities (£3.6m)

The expenditure for the year on charitable activities was £3.6m (£3.2m in the previous year). The breakdown of expenditure on the Charity’s four key areas of focus in 2022/23 is shown below:



Examples of expenditure and funding committed for expenditure include:

- £2m to support the new Norfolk and Norwich Orthopaedic Centre;
- £230k to purchase new OCT scanners for Cromer Allies Unit, the Central Norwich Eye Clinic and NNUH;
- £18k to update the Nelson Day Unit waiting area;
- £50k to fund a new Interstitial Lung Disease Clinical Nurse Specialist for one year;
- £31k to extend the lease of two wheelchair accessible vehicles to help patients get home from hospital;
- £10k to purchase four paediatric mannequins for Advanced Life Support Training for NHS staff;
- £45k to fund two research analyst posts for one year, supporting Liver and Gastrointestinal research.

Expenditure on Raising Funds (£163k)

Expenditure on raising funds includes the cost of fundraising staff as well as promotional material, the purchase of leaflets, donation boxes and envelopes. The Charity’s aim is to keep fundraising costs as low as possible whilst appropriately promoting the Charity and its work. In this way our supporters can be confident that the maximum possible portion of their donation is being spent on charitable activities. For 2022/23 expenditure on raising funds equated to 4p for each £1 spent, compared to 96p on charitable activities. The amount spent on fundraising has fallen over the last year, due to changes in the Charity Team’s structure, however it is expected to increase over the next few years as the Charity grows. Our intention is to keep it as low as possible, maximising funds available for supporting better care for patients.

Annual Report 2022/23

Fund balance (£9.6m) and reserves

The Corporate Trustee has set a minimum reserve level of £0.5m in unrestricted funds, to ensure that ongoing costs for running the Charity can be met, as well as providing a buffer for fluctuations in the value of investments.

At 31 March 2023, the total funds of the Charity amounted to £9.6m (£11.4m at the end of 2021/22). Of these:

- £0.3m was held in restricted funds including for use in the Jenny Lind Children's Hospital; to support NHS staff and for a Baby Bereavement Nurse. £0.2m has been committed for expenditure from these funds;
- £8.7m was held in unrestricted (designated) funds where money has been donated for particular purposes, but no binding trust has been created. We aim to follow donor's wishes on the focus of expenditure when it is practicable to do so. £2.7m has been committed for expenditure from these funds;
- £0.6m in unrestricted general funds. (£0.8m in 2021/22). Less than £0.1m has been committed for expenditure from these funds.

The Charity's Head of Grants works with individual fund advisers to plan expenditure of funds. In addition, the Charity has established a series of strategic plans for expenditure of the Charity's funds in the years ahead, aimed at maximising beneficial impact and promoting sustainability of the charity. The timing of major expenditure is under the control of the Corporate Trustee (and Charitable Funds Committee under delegated authority).

At the end of 2022/23, £40k of unrestricted funds had been agreed for future projects, leaving £0.6m in free reserves. All available unrestricted funds over and above the £0.5m minimum reserve level will be used to fund the Charity's 2023/24 running costs.

The total amount of funding agreed for future expenditure from all funds is £2.9m.

Investment policy and performance

The Charity has a formal Investment Policy and Investment Mandate, approved and overseen by its Charitable Funds Committee. The objective of this Policy is to ensure that there is a diversified portfolio of investments (thereby spreading exposure to risk) with an intention to maximise financial return to the Charity within a 'medium risk' investment profile.

At the end of 2022/23, £8.1m of the Charity's funds were invested in the diversified portfolio of investments, managed by Barratt & Cooke stockbrokers regulated by the Financial Conduct Authority (2021/22: £8.7m). In 2022/23, the administration charge for management of the Charity's investments was £804 (2021/22: £816).

During the year, there was a net loss of £0.5m on investments (£0.7m gain in 2021/22). This was made up of a realised loss of £44k from disposal of investments (loss of £10k in 2021/22), and an unrealised loss of £468k on the investment portfolio held at the year-end (gain of £733k in 2021/22).

The Charity uses professional and regulated investment services to manage its investment portfolio. Investment performance is kept under review by the Charity Team and Charitable Funds Committee, and the Investment Manager meets with the Committee on an annual basis to discuss performance and strategy. Barratt and Cooke were reappointed in 2019/20 to provide Investment Manager services to the Charity for the period to 2022.

Trustee arrangements

The Norfolk and Norwich University Hospitals NHS Foundation Trust (the Trust) is the sole corporate trustee of the Charity and the Trust’s Board of Directors is tasked with exercising all powers and duties of the Trust, including the responsibility of corporate trustee. Membership of the Board of Directors is detailed in the Trust’s Annual Report and Accounts and on its website (www.nnuh.nhs.uk).

The Trust Audit Committee and Trust Board have considered whether the Charity accounts should be consolidated with those of the Trust. Whilst the Charity may be considered to be ‘under the control’ of the Trust Board, it is not considered to be financially material to the Trust and the accounts are therefore not consolidated.

The Board has established a Charitable Funds Committee with formal Terms of Reference which are reviewed and updated on a regular basis. The purpose of the Committee is to:

- provide assurance oversight of the management of the Charity;
- oversee investment of the Charity’s assets;
- assist the Board in meeting its responsibilities as Corporate Trustee;
- support the Corporate Trustee in strategic overview of the Charity.

During 2022/23 the members of the Charitable Funds Committee were:

Joanna Hannam	Non-Executive Director and Chair of Committee
Roy Clarke	NNUHFT Chief Finance Officer
Julian Foster	Non-Executive Director
John Paul Garside	Company Secretary - Executive Lead for the Charity
Simon Hackwell	NNUHFT Director of Strategy
Sam Higginson	NNUHFT Chief Executive
Tom Spink	Non-Executive Director

The Charitable Funds Committee has been active on behalf of the Corporate Trustee in overseeing and encouraging the work and development of the Charity during 2022/23. Work undertaken by the Committee during the year has included:

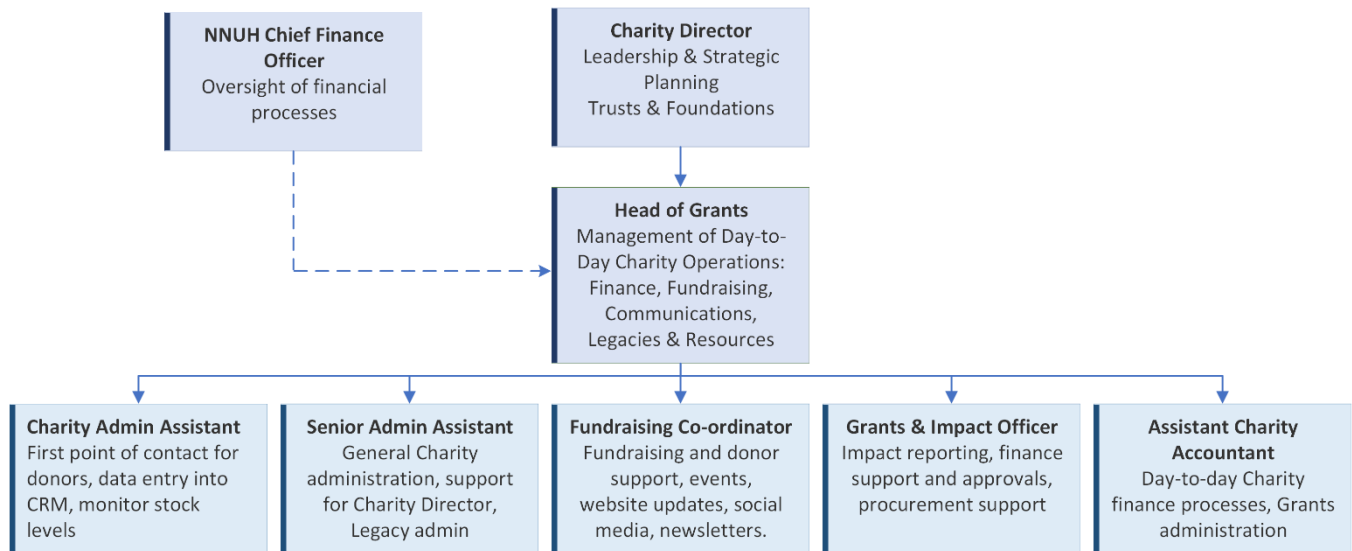
- establishing the Charity’s Annual Plan and Ambitions – to continue growth of the Charity with an agreed budget and ambitions for income generation and expenditure;
- approval of the Charity’s Fundraising and Income Generation Strategic Plan (2023-2027) aimed at supporting growth and development in the Charity;
- reviewing options and plans to raise funds, leading to award in June ‘22 of a £1.6m grant to purchase specified equipment for the new Diagnostic Assessment Centre (DAC);
- receiving updates on development of a new Charity-funded café at Cromer Hospital, to benefit staff, patients and public;
- encouraging the ongoing development of our impact reporting processes – following-up on grants to monitor that they are delivering the intended benefits;
- working with clinical and managerial teams to identify funding priorities and expenditure plans including funding for additional clinical equipment, staff rest areas and enhanced facilities across the Trust and including the Jenny Lind Children’s Hospital

In accordance with the scheme of delegation and standing financial instructions, the Trust Board delegates responsibility for the day-to-day management of the N&N Hospitals Charity to the Executive Lead for Charitable Funds.

Annual Report 2022/23

Our staff and advisors

Executive oversight of the Charity is undertaken by John Paul Garside, Company Secretary for the Trust. Management and operation of the Charity was carried out during 2022/23 by:



Plans are in place to grow the Charity Team, with additional fundraising co-ordinators and financial reporting support for the Head of Grants.

Professional Advisers

Investment managers:

Messrs. Barratt & Cooke
5/6 Opie Street
Norwich
NR1 3DW

Bankers:

Barclays Corporate Services
PO Box 729
1 Capability Green
Luton
Bedfordshire
LU1 3US

External auditors:

KPMG LLP (UK)
20 Station Road
Cambridge
CB1 2JD

Annual Report 2022/23

Risk Management

As part of its regular business, the Charitable Funds Committee identifies the Annual Plan and Ambitions for the Charity and receives reports on progress and risks to achievement. The key risks and uncertainties that face the Charity are:

A. Financial risks in a post-Covid economic downturn

There is a possibility that the Charity will encounter 'fallow ground' for fundraising and communication messaging due to an economic downturn.

The Charity, through its Corporate Trustee and Charitable Funds Committee has identified that the most effective way of fundraising and encouraging support is through the effective and impactful expenditure of donated funds. An expanded and targeted expenditure programme, supplemented by enhanced impact reporting, demonstrates the value of giving to the Charity.

Approved Communications and Legacy strategies raise the profile of giving to the Charity and publicise the value of doing so. Further steps to enhance the profile and presence of the Charity include the systematic consideration of donor recognition as part of capital spending approvals.

B. Financial risk through reliance on voluntary income and 'at risk' investments

B.1 With no endowments, the Charity is very heavily reliant on voluntary income which is subject to unpredictable variation.

Uncertainty over future donations is mitigated by an approved Legacy Strategy, with actions targeted to increase our legacy income stream. Diversification of income streams has also been encouraged through launch of a Charity Lottery and establishing Charity café at both Cromer Hospital and Norfolk & Norwich University Hospital. Further income streams will be enhanced through development of a café in the Diagnostic & Assessment Centre (DAC) and through sales of Charity-related merchandise.

B.2 Vulnerability through lack of diversification in modes of investment.

Fluctuation in the value of the Charity's investments in the stock market can lead to swings in the value in of the Charity's fund. This is mitigated by the utilisation of a professional Funds Manager, operating under a 'Medium Risk' investment mandate, and with targets to achieve performance better than industry benchmarks over a 5-year period. Taking this longer-term view, in combination with advance planning of major expenditure, mitigates against detrimental effects of short-term fluctuation in share values.

Related parties

The Norfolk and Norwich University Hospitals NHS Foundation Trust is the corporate trustee of the N&N Hospitals Charity and is therefore a related party.

Our relationship with the wider community

The ability of the N&N Hospitals Charity to continue its work is dependent on its ability to maintain donations from the general public. The N&N Hospitals Charity continues to forge strong relationships with members of staff of the hospital without whose co-operation the ability to make an effective contribution would be much diminished.

Volunteers

The Charity pays tribute to:

- our volunteers for their time, support and commitment;
- the members of staff who give of their time out of hours in support of the work of the N&N Hospitals Charity;
- our fundraisers who do so much to enrich lives through donations and fundraising activities;
- the many external organisations, companies, trusts, and foundations that have supported our work.

Fundraising Compliance Report

Donors to the Norfolk and Norwich Hospitals Charity can be assured that we comply with the regulatory standards for fundraising. We are registered with the Fundraising Regulator and are committed to the Fundraising Promise and adherence to the Code of Fundraising Practice. This report covers the requirements charities must follow as set out in the Charities Act 2016.

The Charity's fundraising has been carried out mainly by employee fundraisers, or by members of the local community fundraising in aid of our Charity. A small amount of fundraising is carried out on the Trust's premises by volunteers acting on behalf of our Charity. These volunteers receive in-house training and are recruited and monitored by the Trust's Voluntary Services team. There have been no issues of non-compliance with the Code of Fundraising Practice during 2022/23. There were none in the previous year.

Complaints are dealt with in line with the Norfolk & Norwich University Hospitals NHS Foundation Trust complaints policy, which can be found on their website. We received zero complaints in the 2022/23 financial year. In the previous year, we received zero complaints. Any complaints received are investigated, and responses made.

The Charity follows the Trust's Safeguarding Policy, which is in place to protect people in vulnerable circumstances. We also adhere to industry guidelines and regulations and are here to talk to individuals about our work, or to answer any questions. Contact can be made via our website, social media, emails, phone or by post.

Signed on behalf of the trustee:

Statement of the Corporate Trustee's responsibilities in respect of the Corporate Trustee's annual report and the financial statements

Under the trust deed of the charity and charity law, the corporate trustee is responsible for preparing a Corporate Trustee's Annual Report and the financial statements in accordance with applicable law and regulations. The corporate trustee is required to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice entails that the corporate trustee:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- assess the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations or have no realistic alternative but to do so.

The corporate trustee is required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the corporate trustee to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The corporate trustee is responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

These financial statements were approved on 1 November 2023 and signed on behalf of the corporate trustee by:

Board member: Name:

Date:

Independent auditor's report to the Corporate Trustee of Norfolk and Norwich Hospitals Charity

Opinion

We have audited the financial statements of Norfolk and Norwich Hospitals Charity ("the charity") for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as of 31 March 2023 and of its incoming resources and application of resources for the year then ended.
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The corporate trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the corporate trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the corporate trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the corporate trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

To identify risks of material misstatement due to fraud (“fraud risks”), we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of management and inspection of documentation as to the entity’s high level policies and procedures to prevent and detect fraud.
- Reading Board meeting minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls and the risk of fraudulent revenue recognition. However, due to the nature of the income received by the charity we have rebutted the fraud risk in relation to revenue recognition.

Within the Charities sector, auditors also consider the risk that material misstatements due to fraudulent financial reporting may arise from the manipulation of expenditure recognition and therefore an additional risk has been identified in relation to this.

We performed procedures including:

- Identifying journal entries and other adjustments to test based on risk criteria and comparing the identified entries to supporting documentation. These included unusual cash journals;
- Agreeing a sample of expense transactions back to relevant invoices and supporting documentation.

Identifying and responding to risks of material misstatement due to non-compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience and through discussion with the corporate trustee and other management (as required by auditing standards). We discussed with the corporate trustee and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of noncompliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

The Charity is subject to laws and regulations that directly affect the financial statements, including the Charities SORP and financial reporting legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remains a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The corporate trustee is responsible for the other information, which comprises the Corporate Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Corporate Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Corporate Trustee's responsibilities

As explained more fully in their statement set out on page 28, the corporate trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due

to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's corporate trustee as a body, in accordance with section 144 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's corporate trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its corporate trustee, as a body, for our audit work, for this report, or for the opinions we have formed.

Emma Larcombe for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

20 Station Road

Cambridge

CB1 2JD

Annual Report 2022/23

How to contact us

Further information about the Charity is available via our website at www.nnhospitalscharity.org.uk

The charity office and working address of the N&N Hospitals Charity:

c/o The Head of Grants

N&N Hospitals Charity

East Atrium

Norfolk & Norwich University Hospital

Norwich

NR4 7UY

Telephone - 01603 287107

Email - charity@nnuh.nhs.uk

The corporate trustee, Norfolk and Norwich University Hospitals NHS Foundation Trust, principal address:

The Chief Executive

Norfolk and Norwich University Hospital

Norwich Research Park

Norwich

NR4 7UY

Telephone - 01603 286286

#TogetherWeScan

“Having a thrombectomy service locally at NNUH is vital if this hospital is to provide the best possible care for stroke patients.”

NNUH stroke survivor

N&N IMAGING APPEAL

Help your hospital diagnose conditions earlier and treat patients faster

By improving our imaging facilities we can increase the survival chances of thousands of people each year.

Scan here to donate

Or visit: justgiving.com/campaign/imagingappeal

N&N IMAGING APPEAL

1 in 4 people will develop heart disease.

Better MRI imaging will help us to save lives.

#TogetherWeScan

N&N IMAGING APPEAL

N&N
Norfolk & Norwich
Hospitals Charity

To find out more and see how you can get involved visit:
nnhospitalscharity.org.uk @NNHospCharity

Registered Charity No. 54400

Statement of Financial Activities

The Statement of Financial Activities is a financial report detailing the change in the charity's net assets during the financial year.

It provides an analysis of the income received and expenditure by the charity on its activities and presents a reconciliation of the movements in a charity's funds for the reporting period, which runs from 1 April 2022 to 31 March 2023.

	Note	2022/23			2021/22		
		Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
		£000s	£000s	£000s	£000s	£000s	£000s
Income from:							
Donations and Legacies	3	2,003	268	2,271	1,843	224	2,067
Investments	4	201	0	201	229	0	229
Charitable Activities		46	0	46	63	0	63
Other Trading Activities	5	43	0	43	14	0	14
Other Income		27	0	27	10	0	10
Total Income		2,320	268	2,588	2,159	224	2,383
Expenditure On:							
Charitable Activities	7&8	3,320	276	3,596	2,840	385	3,225
Raising Funds	9	163	0	163	196	0	196
Total Expenditure		3,483	276	3,759	3,036	385	3,421
Net Gains/(Losses) on Investments	15	(512)	0	(512)	723	0	723
Transfers between funds		0	0	0	8	(8)	0
Net Movement in Funds		(1,675)	(8)	(1,683)	(146)	(169)	(315)
Reconciliation of funds							
Total Funds Brought Forward	21	11,044	326	11,370	11,190	495	11,685
Total Funds Carried Forward		9,369	318	9,687	11,044	326	11,370

The notes on pages 34 to 48 form part of these financial statements.

Balance Sheet

The balance sheet provides a view of the charity's assets and liabilities and how these are represented by the different classes of funds held by the charity. The objective of the balance sheet is to show the resources available to the charity and whether these are available for all purposes of the charity or must be used for specific purposes because of legal restrictions placed on their use.

	Note	2022/23			2021/22		
		Unrestricted Funds £000s	Restricted Funds £000s	Total Funds £000s	Unrestricted Funds £000s	Restricted Funds £000s	Total Funds £000s
Fixed Assets							
Intangible Assets	13	0	0	0	4	0	4
Non-Current Assets	14	190	0	190	87	0	87
Non-Current Assets (WIP)		0	0	0	100	0	100
Investments	16	8,066	0	8,066	8,714	0	8,714
Total Fixed Assets		8,256	0	8,256	8,905	0	8,905
Current Assets							
Stocks	17	3	0	3	7	0	7
Debtors	18	930	32	962	805	12	817
Cash At Bank And In Hand	19	3,178	408	3,586	1,837	391	2,228
Total Current Assets		4,111	440	4,551	2,649	403	3,052
Creditors							
Creditors: Amounts Falling Due Within One Year	20	(2,998)	(122)	(3,120)	(510)	(77)	(587)
Net Current Assets		1,113	318	1,431	2,139	326	2,465
Total Net Assets		9,369	318	9,687	11,044	326	11,370
Total Funds							
Restricted		0	318	318	0	326	326
Unrestricted	21	631	0	631	808	0	808
Unrestricted (designated)		8,738	0	8,738	10,236	0	10,236
Total Funds		9,369	318	9,687	11,044	326	11,370

The financial statements on pages 34 to 48 were approved by the Board of the Trustee on 1 November 2023 and signed on its behalf by:

Signed:

Name:

Date:

Statement of Cash Flows

The Statement of Cash Flows aims to show how changes in balance sheet accounts and income affect cash and cash equivalents, and breaks the analysis down to operating, investing, and financing activities. The cash flow statement is concerned with the flow of cash in and out of the charity during the financial year, which runs from 1 April 2022 to 31 March 2023.

	Note	2022/23 £000s	2021/22 £000s
Cash flows from operating activities			
<i>Net cash (used in)/provided by operating activities</i>		<u>1,076</u>	<u>(1,780)</u>
Cash flows from investing activities			
Dividends and interest from investment	4	201	229
Purchase of investments	16	(694)	(929)
Purchase of non-current assets	14	(55)	(209)
Proceeds on disposal of investments		<u>830</u>	<u>2,568</u>
<i>Net cash provided/(used in) by investing activities</i>		<u>282</u>	<u>1,659</u>
<i>Change in cash and cash equivalents in the reporting period</i>		<u>1,358</u>	<u>(121)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>2,228</u>	<u>2,349</u>
<i>Cash and cash equivalents at the end of the reporting period</i>	19	<u>3,586</u>	<u>2,228</u>
Reconciliation of net movement in funds to net cash flow from operating activities			
Net movement in funds (statement of financial activities)		(1,683)	(361)
Losses/(Gains) on investments	15	512	(723)
Income from investments	4	(201)	(229)
Amortisation of intangible assets	13	4	5
Depreciation	14	52	22
Decrease/(Increase) in stocks	17	4	7
(Increase)/Decrease in debtors	18	(145)	(757)
Increase/(Decrease) in creditors	20	<u>2,533</u>	<u>256</u>
Cash inflow/(outflow) from operating activities		<u>1,076</u>	<u>(1,780)</u>

The notes on pages 34 to 48 form part of these financial statements.

Notes to the Accounts

1. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, except for investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The charity is a public benefit entity as defined by FRS 102.

The trustee considers that there are no material uncertainties about the Norfolk and Norwich Hospitals Charity's ability to continue as a going concern.

(b) Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as a restricted fund or an endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. N&N Hospitals Charity's restricted funds typically result from grants received for specific projects.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent. The N&N Hospitals Charity currently has no endowment funds.

Those funds which are neither endowment nor restricted funds, are unrestricted funds which are sub analysed between designated (earmarked) funds where the trustee has set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors, and unrestricted funds which are at the trustee's discretion. Unrestricted funds include the general fund and represent the charity's reserves. The major funds held in each of these categories are disclosed in note 21.

(c) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised, as the entitlement condition will not be satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable. Receipt is probable when:

- confirmation has been received from the representatives of the estate(s) that probate has been granted;
- the executors have established that there are sufficient assets in the estate to pay the legacy; and
- all conditions attached to the legacy have been fulfilled or are within the charity's control.

If there is uncertainty as to the amount of the legacy, and it cannot be reliably estimated, then the legacy is shown as a contingent asset until all the conditions for income recognition are met.

Notes to the Accounts

(e) Gifts in Kind

Gifts in kind such as food and care packages are not accounted for when they are accepted and immediately distributed unless a single donation is material.

Gifts of tangible assets such as microwaves and fridges, and Amazon Wish List donations, are recognised as a donation at fair value (market price) on receipt, and charitable expenditure when they are distributed.

Where gifts in kind are held before being distributed to beneficiaries they are recognised at fair value as stock until they are distributed.

(f) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(g) Recognition of expenditure and associated liabilities because of grant

Grants payable are payments made to linked, related party, or third-party NHS bodies and non-NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are ill.

Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make a payment.

A constructive obligation arises when:

- We have communicated our intention to award a grant to a recipient who then has a reasonable expectation that they will receive a grant; or
- We have made a public announcement about a commitment which is specific enough for the recipient to have a reasonable expectation that they will receive a grant;

The trustee has control over the amount and timing of grant payments and consequently where approval has been given by the trustee and any of the above criteria have been met then a liability is recognised. Grants are awarded on condition that the Charity is acknowledged as the funder, and a report on the impact of expenditure is provided within six months of payment being made.

If a grant has been offered but there is uncertainty as to whether it will be accepted or whether conditions will be met, then no liability is recognised, but an appropriate designation is made in the relevant fund. Grant commitments are shown in Note 22.

(h) Support and governance costs

Support costs are those costs which do not relate directly to a single charitable activity. These include some staff costs, costs of administration and IT support. Governance costs include audit, and any other regulatory fees. The analysis of support and governance costs are shown in note 8.

(i) Fundraising costs

The costs of generating funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with the salaries for the charity's fundraising team and are shown in note 9.

(j) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 7.

Notes to the Accounts

(k) Intangible assets

Intangible assets are non-monetary assets without physical substance which are capable of being sold separately from the charity's business or which arise from contractual or other legal rights. They are recognised only where it is probable that future economic benefits will flow to, or service potential be provided to the charity, and where the cost of the asset can be measured reliably. Intangible fixed assets are amortised at rates calculated to write them down to estimated residual values on a straight-line basis over their estimated useful lives. Computer software is expected to have a useful life of 5 years.

(l) Fixed asset investments

Investments are a form of basic financial instrument. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Quoted stocks and shares are included in the Balance Sheet at the current market value quoted by the investment analyst, excluding dividend. Other investments are included at the trustee's best estimate of market value.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors. Further information on the N&N Hospitals Charity's investments can be found in note 15.

(m) Non-Current assets

Non-Current assets that are held by the charity and cost more than £5,000 are capitalised and valued at historic cost. Depreciation is charged on furniture and equipment, which is written off on a straight-line basis over their estimated useful life of five years.

Non-Current assets (WIP) refer to Work-in-Progress on non-current assets for the Charity. No depreciation is charged until the assets are brought into use.

(n) Stock

Stock held for resale is valued at the lower of cost and net realisable value. Stocks of non-perishable gift in kind items held at the year end are recorded at fair value.

(o) Debtors

Debtors are amounts owed to the charity. They are measured based on their recoverable amount.

(p) Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, usually in 90-day notice interest bearing savings accounts.

(q) Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt. The Charity has no amounts which are owed in more than a year.

(r) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value in the previous month (or purchase date). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

(s) Staff costs and pensions

Norfolk and Norwich University Hospitals NHS Foundation Trust (the Trust) fully re-charged the N&N Hospitals Charity for the members of staff who work for the charity.

Staff members belong to the NHS Pension Scheme which is an unfunded defined benefit scheme accounted for as a defined contribution scheme. The recharge from the Trust includes the employee contributions to that scheme. For more information on the NHS Pension Scheme refer to the Trust's annual report and accounts.

Notes to the Accounts

2. Related party transactions

The Charity has a related party relationship with the Norfolk and Norwich University Hospitals NHS Foundation Trust. The Trust is the Corporate Trustee for the Charity as well as its main grant beneficiary.

Transactions between the Charity and the Trust during the year were in relation to salary payments for its staff, income invoiced by the Trust for the Charity, payment of Charity supplier invoices that were processed through the Trust's procurement and payment systems and refunded by the Charity, and for administrative and management costs.

The Trust recharged £227,068 to the Charity (2021/22 £244,114) for its staffing and administration costs.

The services of the Norfolk and Norwich University Hospitals NHS Foundation Trust have benefited from payments of £2,274,725 (2021/22 £1,741,758) from the Charity for enhancement of the patient environment, investment in staff, additional equipment and research.

During 2022/23 capital assets to the value of £850,589 (2021/22 £130,298) were purchased by the Charity and donated to the Trust. No cash grants were made to the Trust for the purchase of further capital assets (2021/22 £999,473).

None of the members of the Trust board or parties related to them have undertaken any transactions with the N&N Hospitals Charity or received any benefit from the charity in payment or kind. Board members received no honoraria, emoluments, or expenses in the year.

At the end of the financial year £1,092,673 was owed by the Charity to the Trust. (2021/22 £552,636). £2,000,000 was accrued by the Charity for a grant funding commitment for confirmed costs related to the Norfolk and Norwich Orthopaedic Centre, which is under construction.

3. Income from donations and legacies

	2022/23			2021/22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£000s	£000s	£000s	£000s
<i>Voluntary Income</i>				
General donations	605	10	615	651
Corporate donations	136	0	136	63
Legacies	1,169	0	1,169	979
Grants	93	258	351	374
Total Voluntary Income	2,003	268	2,271	2,067

Notes to the Accounts

4. Income from investments

	2022/23			2021/22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£000s	£000s	£000s	£000s
<i>Investment Income</i>				
Interest on deposits	10	0	10	0
Fixed asset equity investments	191	0	191	229
Total Investment Income	201	0	201	229

5. Analysis of other income

	2022/23			2021/22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£000s	£000s	£000s	£000s
<i>Incoming Resources from Charitable Activities</i>				
Training Income	46	0	46	63
Total Incoming Resources from Charitable Activities	46	0	46	63
<i>Activities for Generating Funds</i>				
Fundraising events	5	0	5	1
Lotteries and raffles	13	0	13	13
External fundraisers	0	0	0	0
Trading income	25	0	25	0
Total Activities for Generating Funds	43	0	43	14
<i>Other Incoming Resources</i>				
Other Income	27	0	27	10
Total Other Incoming Resources	27	0	27	10

6. Role of volunteers

Like all charities, the N&N Hospitals Charity is reliant on a team of volunteers for our smooth running. Our volunteers perform two roles:

- Fund advisors – there are about 400 Trust staff who support the charitable funds committee when deciding how the charity's designated funds should be spent. These funds are designated (or earmarked) by the charitable funds committee to be spent for a particular purpose or in a ward or department. Each fund advisor submits grant applications and monitors the financial status of their fund.

Notes to the Accounts

- Fundraisers – there are many local volunteers who actively fundraise for the N&N Hospitals Charity by running events.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

7. Analysis of charitable expenditure

The charity did not undertake any direct charitable activities on its own account during the year. Charitable expenditure was in the form of grant funding to the Trust to carry out activities or to purchase equipment that will benefit NHS patients and their families.

	2022/23			2021/22
	Support Costs	Grant funded activity	Total	Total
	£000s	£000s	£000s	£000s
<i>Charitable Activities</i>				
Enhancing the patient environment	154	2770	2924	2089
Investing in our staff	16	283	299	345
Life saving equipment & new technology	19	337	356	677
Research	1	16	17	114
Total Charitable Activities	190	3,406	3,596	3,225

8. Analysis of support costs and governance costs

Support costs are back-office costs related to the day-to-day running of the charity, including depreciation on the Charity Hub. Governance costs are those support costs which relate to the strategic management of the charity.

	2022/23			2021/22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£000s	£000s	£000s	£000s
Charity Staff Costs	92	0	92	98
Management and Administration Costs	34	3	37	38
Total Support Costs	126	3	129	136
Audit	13	0	13	15
Staff costs	47	0	47	38
Other Governance Costs	1	0	1	1
Total Governance Costs	61	0	61	54
Total Support and Governance Costs	187	3	190	190

Notes to the Accounts

9. Analysis of expenditure on raising funds

	2022/23			2021/22
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£000s	£000s	£000s	£000s
<i>Cost of Raising Funds</i>				
Fundraising staff costs	80	0	80	102
Fundraising expenditure	83	0	83	94
Total Costs of Generating Funds	<u>163</u>	<u>0</u>	<u>163</u>	<u>196</u>

Fundraising expenditure includes depreciation on equipment used to generate trading income.

10. Trustee remuneration, benefits, and expenses

Members of the Trust board give their time freely and receive no remuneration for the work that they undertake in relation to the N&N Hospitals Charity. They can claim expenses, however, to reimburse them for costs that they incur in fulfilling their duties relating to N&N Hospitals Charity – these include travelling specifically for charitable funds committee meetings and charity specific training events.

No expenses were claimed from the Charity by committee members (2021/22 nil)

11. Analysis of staff costs

The average number of full-time equivalent employees during the year was 4.6 (2021/22 5.3).

<i>Staff Costs</i>	2022/23	2021/22
	£000s	£000s
Salaries and Wages	147	166
Social Security Costs	14	14
Other Pension Costs	20	23
Total	<u>181</u>	<u>203</u>

A further recharge of time spent by Finance Department Managers was made by the Trust. This related to time spent authorising payments, reviewing reconciliations, and checking the annual accounts. The amount recharged was £4k (2021/22 £4k).

The N&N Hospitals Charity considers its key management personnel to be the Charity Director, who is the Board Secretary for the Norfolk and Norwich University Hospitals NHS Foundation Trust. A recharge of time spent by the Charity Director and his administrative support was made by the Trust. The amount recharged was £38k (2021/22 £32k).

No employees had emoluments in excess of £60,000 (2021/22 nil)

12. Auditor's remuneration

The auditor's remuneration of £11,000 (2021/22: £11,000) related solely to the audit with no other additional work being undertaken (2021/22 nil). These figures are exclusive of VAT, however because the Charity is not able to reclaim VAT it is included in Note 8 figures.

Notes to the Accounts

13. Intangible assets

This relates to the donor database and accounting software which has now been fully amortised.

	2022/23	2021/22
	£000s	£000s
<i>Intangible Fixed Assets</i>		
Opening balance	4	9
Additions	0	0
Amortisation	(4)	(5)
Closing balance	<u>0</u>	<u>4</u>

14. Non-Current assets

Fixtures, fittings and equipment relates to the new Charity Hub and two Charity Cafes, opened in 2022/23.

	2022/23			2021/22
	Fixtures, Fittings & Equipment	Non-Current Assets (Work in Progress)	Total Non-Current Assets	Total Non-Current Assets
	£000s	£000s	£000s	£000s
Cost or valuation				
Balance at start of year	109	100	209	0
Additions/(Disposals)	155	(100)	55	209
Closing Balance	<u>264</u>	<u>0</u>	<u>264</u>	<u>209</u>
Accumulated Depreciation				
Balance at start of year	22	0	22	0
Charge for year	52	0	52	22
Closing Balance	<u>74</u>	<u>0</u>	<u>74</u>	<u>22</u>
Carrying value at start of year	87	100	187	0
Carrying value at end of year	<u>190</u>	<u>0</u>	<u>190</u>	<u>187</u>

Depreciation charges related to trading income are recorded as fundraising expenditure on the SOFA. All other depreciation is recorded as support costs within charitable expenditure

15. Analysis of gains/losses on investments

	2022/23	2021/22
	£000s	£000s
Realised (loss)/gain	(44)	197
Unrealised (loss)/gain	<u>(468)</u>	<u>526</u>
Total (loss)/gain on investments	<u>(512)</u>	<u>723</u>

Notes to the Accounts

16. Fixed asset investments

All investments are carried at their fair value and are managed by expert advisors. Cash held by our asset managers is available on request, and is included in the investment split for comparison, but is included in the cash and cash equivalents figure on the balance sheet.

<i>Movement in Fixed Asset Investments</i>	2022/23 £000s	2021/22 £000s
Market Value at Start of Financial year	8,714	9,630
Less: Disposals at Carrying Value	(874)	(2,371)
Add: Acquisitions at Cost	694	929
Net Gain/(Loss) on Revaluation	(468)	526
Market Value at End of Financial Year	<u>8,066</u>	<u>8,714</u>
<i>Fixed Asset Investment Split</i>	2022/23	2021/22
Cash	18.20%	15.87%
Gilts/Fixed Interest	12.92%	12.40%
Investment/Unit Trusts	14.12%	12.87%
Equities	<u>54.76%</u>	<u>58.86%</u>
	<u>100%</u>	<u>100%</u>

17. Stock

<i>Stock</i>	2022/23 £000s	2021/22 £000s
Online shop stock	1	4
Gifts in Kind stock	<u>2</u>	<u>3</u>
Total stock	<u>3</u>	<u>7</u>

18. Analysis of current debtors

<i>Amounts Falling Due Within One Year</i>	2022/23 £000s	2021/22 £000s
Prepayments	2	9
Accrued Income	960	752
Other Debtors	<u>0</u>	<u>56</u>
Total Debtors Falling Due Within One Year	<u>962</u>	<u>817</u>

Accrued Income includes £928k legacy income received between the financial year end and signing of the accounts, where receipt was probable at year end, but amount and timing were unknown.

19. Analysis of cash and cash equivalents

<i>Cash & Cash Equivalents</i>	2022/23 £000s	2021/22 £000s
Cash in hand & at bank	<u>3,586</u>	<u>2,228</u>
Total	<u>3,586</u>	<u>2,228</u>

Notes to the Accounts

20. Analysis of liabilities

	2022/23	2021/22
	£000s	£000s
Amounts Falling Due Within One Year		
Trade Creditors	15	21
Amounts Due to NNUH NHS Foundation Trust	1,092	553
Accruals	2,013	13
Total	3,120	587

21. Analysis of charitable funds

<i>Unrestricted funds</i>	Balance Apr 2022	Incoming resources	Resources expended	Gains and losses	Transfers	Balance Mar 2023
	£000s	£000s	£000s	£000s	£000s	£000s
N&N General Fund	681	404	338	(512)	275	510
Cromer General Fund	119	2	0	0	0	121
Others (2 funds)	8	0	0	0	(8)	0
Total	808	406	338	(512)	267	631

Name of fund	Description of the purpose of each fund
Norfolk and Norwich General	For the benefit of staff and patients
Cromer General	For the benefit of staff and patients at the Cromer site

<i>Restricted Funds:</i>	Balance Apr 2022	Incoming resources	Resources expended	Transfers	Balance Mar 2023
	£000s	£000s	£000s	£000s	£000s
NHS Charities Together Stage 3 Fund	137	0	33	0	104
Friends Fund	63	0	0	0	63
Chloe Blossom Fund	62	0	5	0	57
NHS Charities Together Stage 1 Fund	46	0	6	0	40
NHS Charities Together Development Fund	0	35	2	0	33
The Macleod Fund	18	0	7	0	11
Harry Hammerbeck Prize Fund	0	10	0	0	10
NHS Charities Together Stage 2 Fund	0	223	223	0	0
Total	326	268	276	0	318

Name of fund	Description of the purpose of each fund
NHS Charities Together Stage 3 Fund	For Covid recovery and wellbeing for NHS staff and patients
Friends Fund	For the benefit of patients and staff within the Trust
Chloe Blossom Fund	To fund a bereavement nurse to support early pregnancy loss
NHS Charities Together Stage 1 Fund	For Covid support projects for NHS staff and patients
NHS Charities Together Development Fund	To support development and sustainability of NHS charities
The Macleod Fund	For the benefit of paediatric patients within the Trust
Henry Hammerbeck Prize Fund	For sustainability prizes
NHS Charities Together Stage 2 Fund	For Covid recovery support projects across Norfolk & Waveney

The NHS Charities Together Stage 1 and 3 Funds have been fully committed for the provision of additional support for NHS staff at NNUH over the next 12 months.

Notes to the Accounts

<i>Designated Funds</i>	Balance Apr 2022	Incoming resources	Resources expended	Transfers	Balance Mar 2023
	£000s	£000s	£000s	£000s	£000s
N&N Imaging Fund	50	454	0	1,109	1,613
Cancer Legacy Fund	633	406	0	(151)	888
Cromer Legacy Fund	712	77	179	21	631
Radiotherapy & Oncology Fund	366	65	39	0	392
AOS Legacy Fund	499	1	0	(154)	346
Children's Cancer Fund	204	0	0	0	204
Cardiology Fund	226	15	42	0	199
Kidney Fund	197	0	0	0	197
Renal Fund	376	1	6	(178)	193
Orthopaedics Fund	296	0	68	(49)	179
Boudicca Breast Cancer Fund	0	143	42	64	165
Eye Legacy Fund	197	54	86	0	165
Upper Gastrointestinal Fund	75	3	11	77	144
Critical Care Fund	137	10	13	0	134
Ear, Nose & Throat Fund	125	1	0	0	126
Eye Department Fund	202	4	93	0	113
NICU Fund	64	83	41	6	112
Neurosciences Fund	130	1	21	0	110
Others (153 funds)	5,747	596	2,504	(1,012)	2,827
Total	10,236	1,914	3,145	(267)	8,738
Name of fund	Description of the purpose of each fund				
N&N Imaging Fund	For provision of additional imaging equipment for NNUH				
Cancer Legacy Fund	Cause, prevention, treatment, cure & defeat of cancer				
Cromer Legacy Fund	For the benefit of patients at the Cromer Hospital				
Radiotherapy & Oncology Fund	Cause, prevention, treatment, cure & defeat of cancer				
AOS Legacy Fund	Cause, prevention, treatment, cure & defeat of cancer				
Children's Cancer Fund	Cause, prevention, treatment, cure & defeat of cancer in children				
Cardiology Fund	For the benefit of cardiology patients				
Kidney Fund	Cause, prevention, treatment, and cure of renal illness				
Renal Fund	For the benefit of renal patients				
Orthopaedics Fund	For the benefit of orthopaedic patients				
Boudicca Breast Cancer Fund	To support better Breast Cancer care at NNUH				
Eye Legacy Fund	To support better care for Eye Patients at NNUH				
Upper Gastrointestinal Fund	To support better care for Upper GI patients at NNUH				
Critical Care Fund	For the benefit of critical care patients				
Ear, Nose & Throat Fund	For the benefit of ENT patients				
Eye Department Fund	For the benefit of ophthalmology patients				
NICU Fund	To support better care for patients of NICU at NNUH				
Neurosciences Fund	For the benefit of neurology patients				
Total funds	11,370	2,588	3,759	(512)	9,687

Notes to the Accounts

22. Grant commitments

The Charity provides grants for the Trust, and as such does not have direct control over when, or if, grant funding will be drawn down. For this reason, grant commitments are not recorded in the charity's accounts until there is certainty that the grant funding is needed, and that the terms and conditions for payment have been met.

The effect of the grant commitments outstanding at the year end on each fund balance is detailed below:

<i>Unrestricted funds</i>	Balance Mar 2022 £000s	Grant Commitments £000s	Available Balance Mar 2022 £000s
N&N General Fund	510	40	470
Cromer General Fund	121	0	121
Total	631	40	591
<i>Restricted Funds:</i>	Balance Mar 2022 £000s	Grant Commitments £000s	Available Balance Mar 2022 £000s
NHS Charities Together Stage 3 Fund	104	104	0
Friends Fund	63	30	33
Chloe Blossom Fund	57	50	7
NHS Charities Together Stage 1 Fund	40	39	1
NHS Charities Together Development Fund	33	0	33
The Macleod Fund	11	0	11
Harry Hammerbeck Prize Fund	10	0	10
NHS Charities Together Stage 2 Fund	0	0	0
Total	318	223	95
<i>Designated Funds</i>	Balance Mar 2022 £000s	Grant Commitments £000s	Available Balance Mar 2022 £000s
N&N Imaging Fund	1,613	1,613	0
Cancer Legacy Fund	888	0	888
Cromer Legacy Fund	631	124	507
Radiotherapy & Oncology Fund	392	76	316
AOS Legacy Fund	346	0	346
Children's Cancer Fund	204	0	204
Cardiology Fund	199	46	153
Kidney Fund	197	0	197
Renal Fund	193	1	192
Orthopaedics Fund	179	5	174
Boudicca Breast Cancer Fund	165	115	50
Eye Legacy Fund	165	0	165
Upper Gastrointestinal Fund	144	0	144
Critical Care Fund	134	5	129
Ear, Nose & Throat Fund	126	0	126
Eye Department Fund	113	2	111
NICU Fund	112	22	90
Neurosciences Fund	110	1	109
Others (153 funds)	2,827	655	2,172
Total	8,738	2,665	6,073
Total funds	9,687	2,928	6,759